

GUIDELINES FOR INFANT BAPTISM

CHILD

- This program is for a child up to 6 years of age. If your child is 7 years or older, he/she would have to enrol in the Rite of Christian Initiation for Children (RCIC) program.

PARENTS

- At least one parent must be a Catholic. Proof of baptism certificate of one of the parents is required.
- To have your child baptized at St. Timothy's parish you must meet one of the following minimum requirements:
 - (1) the mother or the father is and has continuously been a registered member of St. Timothy's parish for at least three months prior to attendance of a baptism preparation class, or
 - (2) the mother or the father is and has continuously been a registered member of another parish for at least three months prior to attendance of the baptism preparation class, and you can provide a *Baptism Permission Letter* (provided in this package) signed by the pastor of that parish which specifies the date of that registration.
- The *Baptism Registration Form* must be filled out in full.
- A copy of the long birth certificate of the child must be provided.
- It is mandatory for parents and godparents to attend the baptism preparation classes.
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GODPARENTS

- Godparents (one Godfather and/or one Godmother), over the age of sixteen, must be a baptized, confirmed and practicing Catholic. He/she would need to fill out, in full, the *Godparent Information Form* (provided in the kit)
- It is mandatory for both Godparents to attend the baptism preparation class.
- If they live outside the Archdiocese of Toronto, they will need to provide proof that they have attended a baptismal preparation class in another Parish.

OTHER REQUIREMENTS

- A stipend of \$25 per child is suggested in cash or in cheque payable to St. Timothy Catholic Church.
- All documents and stipend must be submitted at one time to the Parish office.
- Provided all the documents are in place, we will schedule you to attend the baptism preparation class, and you and the godparents must meet the class requirement.
- Only when all the requirements have been met, will a baptism date be finalized.

For further questions on matters below, please contact Baptism Coordinators:
Gina & Victor Sosa at sttimbaptism@gmail.com

Updated: 4 December 2025

DOCUMENT CHECKLIST

- Baptism Registration Form
- Proof of baptism of one parent (original and copy)
- Long Birth Certificate of the child with the names of biological parents (original and copy)
- Godparent information form
- Baptism Permission Letter (if parents are registered in another parish)

SPONSORS

Can. 872 Insofar as possible, a person to be baptized is to be given a sponsor who assists an adult in Christian initiation or together with the parents presents an infant for baptism. A sponsor also helps the baptized person to lead a Christian life in keeping with baptism and to fulfill faithfully the obligations inherent in it.

Can. 873 There is to be only one male sponsor or one female sponsor or one of each.

Can. 874 §1. To be permitted to take on the function of sponsor a person must:

1/ be designated by the one to be baptized, by the parents or the person who takes their place, or in their absence by the pastor or minister and have the aptitude and intention of fulfilling this function.

2/ have completed the sixteenth year of age, unless the diocesan bishop has established another age, or the pastor or minister has granted an exception for a just cause.

3/ be a Catholic who has been confirmed and has already received the most holy sacrament of the Eucharist and who leads a life of faith in keeping with the function to be taken on.

4/ not be bound by any canonical penalty legitimately imposed or declared.

5/ not be the father or mother of the one to be baptized.

§2. A baptized person who belongs to a non-Catholic ecclesial community is not to participate except together with a Catholic sponsor and then only as a witness of the baptism.

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St. Timothy Catholic Church
21 Leith Hill Road, North York, Ontario M2J 1Y9 Telephone: 416-494-6526
<https://sttimothyto.archtoronto.org/>

Dear Pastor:

Re: _____

Fr. Brenton Cordeiro, CC, Pastor of St. Timothy Catholic Church, was approached by the above family, to have their child _____ receive the Sacrament of Baptism at St. Timothy Catholic Church. It is our belief that the family attend your Parish. We, therefore, request your permission for this child to be baptized at St. Timothy's.

PERMISSION IS GRANTED:

Date: _____
Parish: _____
Address: _____

As contained in our parish records, the above family (at least one parent) is and has been continuously registered with our parish since the date of _____.

Pastor's Name: _____

"Parish Seal"

Pastor's Signature: _____