



Archdiocese
of Toronto

**STRENGTHENING THE
CARING COMMUNITY**

Volunteer Screening Program



Volunteer Application Form - Parish-based Ministry Positions
Adults 18+ in General Risk Positions

A Message from the Archbishop of Toronto

DEAR VOLUNTEERS,

Volunteers across the Archdiocese of Toronto have a long-standing tradition of giving generously of their time and talents to strengthen our community. We must never underestimate the tremendous contribution of these individuals and the critical role they play in providing care, compassion and ongoing support to our family of faith.

As part of our mandate to foster a safe and caring community, since 2001 the Archdiocese has had a policy of screening its volunteers to ensure the protection and safety of the most vulnerable. This practice has now become a standard for most organizations seeking to exercise due diligence and responsible volunteer stewardship. Our diocesan Volunteer Screening department oversees this important work, conducting the appropriate checks and balances to ensure a safe environment for all those engaged in a variety of important ministries.

Click to learn more: [Ontario Screening Initiative](#).

The Volunteer Application Form will provide additional insights and helpful information for those engaged in volunteer service to the community. I wish to thank those responsible for coordinating these activities at both the diocesan and parish level.

To all volunteers, who are following the gospel call to serve, be assured of my prayers and ongoing gratitude. May your outreach with the Archdiocese of Toronto enhance your own faith journey.

Sincerely yours in Christ,

+ Thomas Card. Collins

Thomas Cardinal Collins
Archbishop of Toronto



Volunteer Contact Information:

PLEASE COMPLETE AND RETURN THIS FORM TO THE PARISH OFFICE.

A representative from the parish screening committee or the ministry coordinator/leader will contact you regarding any training and scheduling arrangements.

Date of Application: _____

Parish Name: _____

Applicant's Legal Name: _____

Familiar Name (if applicable): _____

Home Address: _____

Phone #: _____ HOME MOBILE

E-mail: _____

Emergency Contact Name: _____

Emergency Contact Phone #: _____

Relation to you: _____

Please indicate preferred dates/times that you are available:

Saturday Time: _____ Tuesday Time: _____ Friday: _____

Sunday Time: _____ Wednesday Time: _____

Monday Time: _____ Thursday Time: _____

I certify that the information provided on this Volunteer Application Form is true and complete. I understand that this information will remain confidential and is property of the Parish. As well, I understand that my name and phone number will be given to the appropriate Ministry Coordinator/Leader so that he/she may contact me. If selected for a ministry position, I agree to keep confidential any information that I may come across regarding the affairs of this parish, its clergy, other volunteers, and parishioners, unless otherwise directed by law or by authorities from the Archdiocese of Toronto.

Applicant Signature: _____ **Date:** _____

Parish-based Volunteer Ministry Positions

NOTE: General Risk Ministry Positions do not require interviews, references or a Police Information Check.

✓ **CHECK ALL POSITIONS THAT YOU ARE INTERESTED IN BELOW.**

GENERAL RISK MINISTRY POSITIONS

- Activities Team Member*
- Adoration Coordinator
- Altar Server
- Baptismal Preparation Coordinator*
- Baptismal Preparation Team Member*
- Bible Study Coordinator*
- Building and Maintenance Committee*
- Choir Director*
- Choir/Music Ministry Member*
- Collection Counter*
- Collection Counter Coordinator*
- Extraordinary Minister of Holy Communion
- Lector
- Lector Coordinator
- Liturgical Environmental Planner*
- Liturgical Hospitality – Greeters and Ushers*
- Liturgical Hospitality Coordinator*
- Marriage Preparation Coordinator
- Marriage Preparation Facilitator
- Mothers Group Leader/Coordinator
- Outreach Program Cook*
- Outreach Program Server*
- Parish Finance Council Member
- Parish Finance Council Vice-Chairperson
- Parish Fundraising Committee Coordinator*
- Parish Fundraising Committee Member*
- Parish Pastoral Council Member
- Parish Pastoral Council Vice-Chairperson
- Parish Social Ministries*
- RCIA Catechumenal Catechist
- RCIA Catechumenal Director
- RCIA Sponsor
- RCIC Coordinator*
- ShareLife Campaign Committee Member
- Wedding Coordinator
- Other _____

**These positions may be high risk if minors under 18 or other vulnerable groups are involved, there is no direct supervision from the Pastor, or volunteers have unsupervised access to parish assets.*